

Joining instructions

RYA Professional Practices and Responsibilities online course

Thank you for booking this RYA online course with C-MASTERS. This document provides relevant joining instructions to prepare yourself and to start your course on the RYA Interactive e-Learning platform.

Technical requirements

Please verify your computer set up and configuration. The technical configurations for running the course are listed below.

Minimum requirements:

- Mac or PC with JavaScript enabled in your web browser and Adobe Flash Player
- iPad (iOS 6 or above)
- Android Tablet on OS 4.1 or above (we advise using Google Chrome NOT default Android browser)

Please note that we cannot guarantee the course will work on all Android Tablets as the variety on the market is so vast. Please let us know if you come across any problems

Course materials

There is no compulsory course pack or book for the PPR course. However, we recommend studying the RYA book on Commercial Regulations – Small vessels. This book covers your responsibilities to the vessel, to those around you and to the environment, and has been split into the following three sections: the legal framework, regulation of vessels, the skipper and crew. It is available as book (G105) or eBook (E-G105) at the RYA web shop.

Access to your online course

Your course is available on the RYA Interactive e-Learning platform <u>www.ryainteractive.org</u> Please use the user name and password, as provided by us, to log on to the platform. Once you're logged on, first verify whether your personal details are correct, in particularly your name as it will be used to issue your course certificate.

In addition, please change the default password to your own unique password. You can select your course under 'my courses'. We recommend to properly read the instructions of the course before starting with the first module.



Course overview

This course is split into 4 modules, 2 practice assessments and 2 final assessments. The training modules include questions for you to check your understanding of the topic as you progress through the course. These questions do not contribute to the final assessment.

Instructor support

Throughout the course there are hints and tips to help you studying. You'll probably find out that the information in the course is very complete and thanks to its interactive structure with lots of examples and pictures, easy to follow. However, please don't hesitate to contact us in case of any questions regarding the content of the course.

You can ask for help by emailing via the 'Contact your instructor' link in the course.

Assessment and certification

When you have completed the four course modules and the practice assessment you should be ready for the final assessment, which consist of a general knowledge section and a scenario based assessment section.

There are 15 questions in each section and you will get two attempts. Make sure you are ready and free from distractions before you begin. The pass mark is 12, which equates to 80%. You will be given your mark on completion. The time limit for the general knowledge section is 60 minutes and the time limit for the scenario based section is 90 minutes.

All the documents you need for the assessment are accessible from within the assessment. If you have a slow internet connection it is a good idea to download the documents to your computer before you start the assessment so that you can have them ready to refer to quickly. When you have passed both sections of the final assessment, you will be able to download your certificate.

Any questions ?

We hope you are looking forward to this online course. If you have any questions please do not hesitate to contact us.

We hope that you will enjoy the course!

Contact Details: C-MASTERS Veerhaven 3 4485 PL Kats The Netherlands enquiries@c-masters.nl